

Appendix 3 – Reporting of Suspendable Offences (District B Proforma)

District B Reporting Procedure for Games with Suspendable Penalties	
This form details reporting responsibilities for Teams involved in games that include suspendable penalties as defined in the Code of Discipline section of the ODMHA Handbook.	
Home Team: Fax Game sheet to ODMHA within 24 hrs of game: 613-224-GOAL (4625)	
Penalized Team: Within 24 hrs of the game, fill out the information in the second column of this form and notify District B Risk and Safety Director via e-mail cc to your BMHL Convenor and your Home Association President.	
The 2011-2012 District B Risk and Safety Director is Chris Cullen.	
He can be reached at the following e-mail address: Chriscullen@rogers.com .	
Penalized Team Association/Division/Category/Number (eg Association/Level/Category/Team number)	
Location, time of game and game number.	
Contact information. Coach's name and telephone.	
Penalized Player Name and Jersey Number	
Penalty	
Number of games suspended as per Code of Discipline in ODMHA Handbook	
Suspension history – provide details if this player has been previously suspended this season	
Additional players listed as required.	
Penalized Player Name and Jersey Number	
Penalty	
Number of games suspended as per Code of Discipline in ODMHA Handbook	
Penalized Player Name and Jersey Number	
Penalty	
Number of games suspended as per Code of Discipline in ODMHA Handbook	
Suspension history – provide details if this player has been previously suspended this season	
<p>Note 1: Coach's Role (para 9.0 c of the Code of Discipline - ODMHA Handbook) The Head Coach (of the penalized team) is responsible for ensuring without further notice from anyone that the player(s) and/or team official(s) serve the minimum suspension outlined in the Code of Discipline. The head coach shall advise the District Chairperson or designate and league official within 24 hours of any offences under the Code of Discipline suspensions. An automatic 5 game suspension for a Coach who permits a player to play while under suspension .</p>	
<p>Note 2: Players under suspension must be marked on Game Sheet showing the number of games served and total number of games suspended (eg 1 of 2). If not documented properly the player will be deemed to have played.</p>	
<p>Note 3: The Head Coach is responsible for keeping a copy of the game sheets that record the games served by the penalized player(s).</p>	
<p>Note 4: The District B Representative is responsible for monitoring suspendable penalties and offending players to determine any possible trends in breaches of discipline at the team level. In this capacity, the Alternate Chairman, on behalf of District B, may invoke additional disciplinary action, but may not reduce the arbitrary suspension associated with the penalty as detailed in the ODMHA Handbook.</p>	